

Bank reconciliation – pro forma

Cliffsend Parish Council

Financial year ending 31 March 2015

Prepared by Anthony Stracey, Clerk/RFO (Name and role)

Date 12/5/15

Balance per bank statements as at 31 March 2015:	£	£
	27,515-21	
Petty cash float (if applicable)	N/A	
Less: any un-presented cheques at 31 March 2015	N/A	
Add: any un-banked cash at 31 March 2015	N/A	
Net balances as at 31 March 2015 (Box 8)	27515-21	

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2014 (Prior year Box 8)	28273.01
Add: Receipts in the year	24358.46
Less: Payments in the year	25116.26
Closing balance per cash book [receipts and payments book] as at 31 March 2015 (must equal net balances above – Box 8)	27515-21