

Cliffsend Village Hall

Cliffsend Village Hall is available for Private Bookings at £15.00 per hour (+ a £100 deposit returnable after satisfactory inspection at the end of the hire period.)

Reduced rates may be available for regular bookings.

The insurance limit for the Hall is 80 people maximum at any one time.

The Hall can be hired throughout the day and evening but must be cleared up and vacated by 11pm.

All music should stop by 10.30pm.

The Hall does not have a drinks licence.

The Hall does not provide a catering service, but kitchen facilities are provided in the Hall for hirers own use.

Please ring Kay Snow on 01843 594261 to arrange a booking.

Booking Terms and Conditions

Please note the following restrictions on entering the Village Hall.

No person should enter the Hall if it is in use, without prior permission from the hirer or without contacting Mrs Snow who is responsible for the hire of the Village Hall.

Any person who holds a key may only use the Village Hall during their agreed booking periods. They are not entitled to enter the Village Hall at any other time without prior agreement as above.

Exit time must be by 11.00pm.

Kay Snow will inspect the Hall at the end of the agreed booking time to ensure that it is in a satisfactory state, and then ensure that the alarm is set and the building secured.

Use of the Village Hall facilities.

Users are entitled to use all of the Village Hall facilities, including the kitchen area, but must leave the Hall in a clean and tidy state at the end of their agreed booking time.

This includes removal of all rubbish - there are no disposal facilities at the Hall - and sweeping up the entire Hall / kitchen.

In the Kitchen area

Wash up and dry all crockery / cutlery and return to the appropriate storage cupboards; switch off the electric water heater; drain all water from electric kettles and return them to the cupboards; wipe off the sink / drainer area. Remove any rubbish.

Any damage of crockery or glasses must be reported to Kay Snow and either paid for or replaced.

In the Hall area

Chairs must be stacked along the side of the Hall and tables along the back of the Hall as indicated.

The access to the Fire Extinguishers must be left completely clear.